**2nd International exhibition of Nursing Care in the Circle of Life**

**3rd Brazilian Southern Congress of Systematization of Nursing Care**

**NORMS AND PROCEDURES TO SUBMIT PAPERS**

* People registered in the congress can send papers.
* Each paper will have a maximum of six (6) authors, Cada trabalho poderá ter no máximo seis (6) autores, the rapporteur must be registered for the event.
* At the moment of submission, the rapporteur must be indicated, which should be registered in the event.
* Each rapporteur can present up to **two papers.**
* Papers will be accepted until **November 14th** **2019**. O Acceptance of work will be confirmed by **November 11, 2019**. Papers should be sent exclusively through the event’s website: <https://www.udesc.br/ceo/conssae/submissao>
* The papers submitted may be the result of research and extension, experience report, including monographs, dissertations and thesis, provided that they are linked to one of the thematic axes of the event, as follows::

Thematic axis 1: Nursing Process on scenarios of care

Thematic axis 2: SAE on the work process of nursing

Thematic axis 3: Educational and managerial care technologies in the art of caring

* Abstract file must be saved with the papers name.
* When submitting, authors must submit two files, one containing the name of the authors and the other without identification to ensure blind evaluation..

**Caution!** **Preliminary notes and/or projects without results will not be accepted. Abstracts that do not meet the recommended specifications in the chosen modality will not be accepted (Expanded Abstract or Abstract).**

# NORMS TO ELABORATE THE EXPANDED ABSTRACT

* The expanded abstract should have the following formatting: be typed in Word, on A4 paper size (210 mm x 297mm) with top and left margins of 3 cm and bottom and right of 2 cm, with Times New Roman font, size 12 ( twelve), in Portuguese, with a space of 1.5, without pictures or paragraphs between lines, with a number of words between 1,000 and 1,500, excluding title, authorship, descriptors and references. May contain up to five references, following Vancouver standards*.*
* Abstract should have:

**Title:** Uppercase, bold and centered.

**AutHor(s):** Authors’ names should be aligned to the right, in upper case, separated by commas, indicating the order of participation in the work by superscript Arabic number, two spaces below the title. Rapporteur’s name should be underlined.

**Mailing address:** rapporteur’s name.

**Text:** Present the text in a structured form, containing introduction, objectives, methodology, results and conclusion(s).

**Descriptors (DECs-** <https://decs.bvs.br/>). A minimum of three and a maximum of five descriptors, separated by semicolons, should be included (;).

**Thematic axis:** To indicate, right after descriptors, one of the thematic axis.

# NORMS TO ELABORATE ABSTRACT

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* Abstract should have:

**Title:** Present the title in uppercase, bold and centered.

**Author (s):** Authors’ names should be aligned to the right, in upper case, separated by commas, indicating the order of participation in the work by superscript Arabic number, two spaces below the title. Rapporteur’s name should be underlined.

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**Descriptors:** **(DECs -** <https://decs.bvs.br/>). A minimum of three and a maximum of five descriptors, separated by semicolons, should be included (;).

**Thematic axis:** Indicate, immediately after the descriptors, one of the thematic axes.

CAUTION!

* Disclosure of approved papers will be on the event website until 11/11/2019.
* All accepted extended abstract papers will be presented during the event. Papers in the bstract format, even if approved, will not be presented, but will be included in the event’s Annals..
* Failure to follow these instructions will result in the deletion of the submitted paper.

**E-POSTER ORAL PRESENTATION AND ORAL PRESENTATION RULES**

* Only approved expanded abstracts will be presented in oral form.
* Selection criteria for oral presentation will be those that reach at least grade 7. Evaluation criteria for expanded abstracts will be: presentation of results, presentation of alignment with one of the thematic axes of the event, respect for ethical precepts of research with human beings. humans, present the text in a structured form containing: introduction, objectives, methodology, results and conclusion.
* Presentation should be prepared on Microsoft® PowerPoint with a maximum of 5 slides (as model available on the event website) and sent along with the abstract (submission link on the site) in PDF format and identified by the title of the paper;
* Presentation time for each paper (extended abstracts) will be a maximum of five minutes.
* Event will provide audiovisual resources for the presentations.
* List and place of the presentations will be informed on the event website until 11/11/2019.

**PUBLICATION**

All abstracts will be published in event annals, as well as all approved and submitted expanded summaries.

**AWARDS SESSION**

* All papers submitted to the congress will be reviewed by at least two members of the Scientific Commitee. These will receive a score between 0 and 10 points.
* This score will be based on the following criteria: originality, relevance, technical soundness, method and results..
* The three best papers presented will be awarded, one in each thematic axis, namely:Nursing Process on scenarios of care, SAE on the work process of nursing, Educational and managerial care technologies in the art of caring
* Awarded works will be announced at the closing ceremony on November 21, 2019.