

**MEMORANDUM OF UNDERSTANDING (MoU)  
FOR  
ACADEMIC COOPERATION AND EXCHANGE**

**BETWEEN**

**THE FACULTY OF GOVERNANCE, ECONOMICS AND SOCIAL SCIENCES (FGSES) OF  
THE MOHAMMED VI POLYTECHNIC UNIVERSITY (UM6P)**

**AND**

**THE STATE UNIVERSITY OF SANTA CATARINA (UDESC)**

The Faculty of Governance, Economics and Social Sciences (FGSES) of the Mohammed VI Polytechnic University (UM6P) and FUNDAÇÃO UNIVERSIDADE DO ESTADO DE SANTA CATARINA - UDESC recognizing the educational and cultural exchanges, which can be achieved between our two institutions, enter into this agreement to facilitate the exchange of students and scholars.

**1. Definitions**

- i) For the purposes of this agreement, “home” institution shall mean the institution at which a student intends to graduate, and “host” institution shall mean the institution, which has agreed to accept the student from the home institution.
- ii) Semester or academic year shall normally refer to the period relevant to the host institution.
- iii) “Faculty” shall represent the appropriate academic entity at the respective institutions.

**2. Purpose of the Agreement**

- i) The general purpose of this agreement is to establish specific educational relations and cooperation between the two participating institutions in order to promote academic linkages.
- ii) The purpose of exchanges between faculty members is to promote collaborative research, other educational developments, and to further mutual understanding.
- iii) The purpose of each student exchange is to enable students to enrol in subjects at the host institution for credit, which will be applied towards their degree at their home institution.

**3. Responsibilities of Participating Institutions and Students**

Each institution shall undertake all those measures as are seen as reasonable to give maximum effect to this exchange program.

- i) Each institution agrees to accept and enrol exchange students as full-time, “non-degree” students for the duration of their exchange. Exchange students will be exempt from the host institution’s tuition fees.
- ii) Each exchange student will be provided with the same academic resources and support services that are available to all students at the host institution.
- iii) It is the responsibility of each exchange student to obtain official approval from his or her home institution for subjects taken at the host institution.
- iv) It is the responsibility of each exchange student to ensure that he or she obtains a copy of his or her official statement of results covering the subjects taken during the period of exchange. In addition, each host institution will forward a copy of the statement of results to the home institution’s International Office.



- v) Exchange students will be subject to the rules and procedures as specified by the host institution for the academic period in which the student enrolls. The home institution will have responsibility for all matters concerning credit for subjects taken.

#### **4. Numbers of Participants**

- i) Subject to the availability of suitable candidates, each institution will send to the other up to 4 students each academic year, during the period of the agreement. The period of study for an exchange will be for one semester or one year.

#### **5. Selection and Enrolment of Students**

It is expected that only highly motivated students of above-average academic quality will be selected to participate in an exchange program. The home institution will screen applications from its student body for exchange. Students, both undergraduate and post-graduate, are eligible to participate if they:

- i) have completed at least one year of study at their home institution;
- ii) are enrolled at their home and host institution for the full period of the exchange;
- iii) have an enrolment proposal, approved by their home faculty and host institution, and are deemed academically qualified to successfully complete the nominated subjects at the host institution. Each institution will inform the relevant International Office of subject availability, including enrolment limitations and conditions.
- iv) have obtained agreement from their home faculty that, upon successful completion of the subjects at the host institution, full credit will be granted towards the degree at their home institution. In some circumstances, a student may undertake a clinical or practical assignment as part of an exchange program; and
- v) have satisfied any language proficiency requirements of the host institution.

Each institution will send the other completed applications for their students before the beginning of the entry semester. The host institution reserves the right of final approval on the admission of a student and will, where appropriate, establish language proficiency standards.

#### **6. Financial Responsibilities of Institutions**

Exchange students will be provided with the following by the host institution, at no cost to the student:

- tuition and related costs
- orientation program
- reports and statement of results (transcript)

#### **7. Financial Responsibilities of Exchange Students**

Exchange students will be financially responsible for:

- travel to and from the host institution
- books, stationery, etc
- travel documentation, visas, etc
- accommodation and living expenses
- health coverage relevant to the exchange institution and country
- personal travel within the host country

The home institution shall satisfy itself that a candidate for exchange has the ability to meet all his or her financial responsibilities as detailed above.

## 8. Faculty and Staff Exchanges

The two institutions agree in principle to the possibility of exchanges by faculty members. The details of such arrangements will be negotiated at the appropriate time and will be governed by the institutional staffing rules and relevant approval processes. The participating institutions shall not be responsible for any private arrangements made by participating staff members concerning exchange of accommodation, vehicles, etc.

## 9. Period of Agreement

This cooperation agreement will come into effect on the date of signature by both parties and continue for a duration of five years. If the agreement is not cancelled by either side one year in advance it will be tacitly renewed automatically every year.

## 10. Notices

The Faculty of Governance, Economics and Social Sciences (FGSES) and the State University of Santa Catarina agree to designate the following individuals to oversee and facilitate implementation of this agreement in cooperation with other appropriate administrators at the respective institutions.

Co-ordinator **Secretary for Interinstitutional and International Cooperation:**

Julia Vieira Rodrigues Bittencourt – Dean of International Affairs.



Co-ordinators **Faculty of Governance, Economics & Social Sciences (FGSES):**



Mohamed Abrouq, Chargé de Mission to the Dean (Partnerships)



Amal Ouyizeme, International Mobility Officer

## 11. Signatures

This agreement constitutes the entire agreement between the parties. No amendments, consent or waiver of terms of this agreement shall bind either party unless in writing and signed by both parties.

In witness whereof, the parties hereto have offered their signatures:

Faculty of Governance, Economics and Social  
Sciences (FGSES)

Karim ELAYNAOUI  
Executive Vice-President  
Humanities, Economics & Social Sciences  
Université Mohammed VI Polytechnique

DILMAR

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The State University of Santa Catarina  
Rector – Dilmar Baretta

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Date: 23 SEPT 2022

Date: