



Student Exchange Agreement

Between

ECE – Ecole d’ingénieurs, France

and

UDESC – Santa Catarina State University, Brazil

Both institutions agree to establish ties of friendship and cooperation for the purposes of exchange of students.

ECE - Ecole d’ingénieurs, with legal entity Association de Gestion de l’Ecole Centrale d’Electronique (hereinafter referred to as **ECE**), represented by François STEPHAN, Dean, and **Santa Catarina State University** (hereinafter referred to as **UDESC**) represented by Prof. Dr. José Fernando FRAGALLI, Dean, mutually agree to promote exchange activities and international understanding.

1. Definitions

The terms “Host Institution” and “Home Institution” have the following meanings:

Host Institution – the institution accepting the exchange students

Home Institution – the institution providing the exchange students

2. Selection and Approval (Eligibility)

Each institution will properly screen exchange student applicants and recommend the most suitable to the partner institution. Nominations must be submitted via email according to the deadlines established by each institution. Accepted students must adjust to the application process and deadlines of the host institution.

All students from both institutions should have already completed at the university level at least two years of study for the Undergraduate programs and at least four years of study for the Master programs.

3. Purpose of cooperation

All students will attend full-time regular courses.

4. The term of study for exchange students participating in this program shall be:

The period of exchange will not exceed two semesters and it is not for purposes of obtaining a degree at the host institution. Upon completion, students are expected to return to their home institution.

A maximum of 5 (five) students per academic year can be exchanged between the two institutions as part of the agreement. If more students want to study at the participating universities, they would have to pay for tuition at the regular fees in the host institution.

5. Tuition and other fees

Exchange students do not have to pay tuition to the Host Institution; they will pay their Home Institution's tuition. Exchange students may, however, be required to pay certain other fees (e.g., university or tech fees, course fieldtrips, academic documentation, welcome/orientation activities). A list of these will be sent to the Coordinator on each campus upon request or when nominations are approved. Annual updates are also sent for continuous reference.

6. Health Insurance

Exchange students will be required to have an international health insurance, which will cover any illness or emergency. Each exchange student is responsible for the cost of such insurance.

7. Other Student Expenses

Exchange students under this agreement will be expected to pay the costs of visas, accommodation, transportation/traveling, books, equipment, food, living expenses, and other incidental expenses at the host institution. Coordinators should exchange information about such costs at each institution before exchanges occur.

8. Accommodation

The Host Institution will provide reasonable assistance to exchange students in order to help them find suitable housing. Coordinators should exchange information about housing availability, procedures, and costs before exchanges begin.

9. Student Status

Exchange students will adjust to the privileges and responsibilities that other students at the host institution have, and will be subject to the same rules and regulations. Coordinators are responsible for exchanging information in advance about student privileges and obligations.

10. Transcripts

Exchange students will be provided with a grade transcript from the partner university within two months of completing their exchange program. Each Institution must provide the

information on any possible costs associated with this and any other service the student may need during their stay.

11. Course Loads

This exchange arrangement is intended for students planning to study for no more than two semesters and it is not intended for students seeking a degree. While at the Host Institution, students will normally be expected to take a full academic course load, which for UDESC usually reaches up to 20 credits per academic semester. For ECE a full academic course load usually reaches up to 30 ECTS credits per academic semester.

12. Advising

Exchange students will be provided with an advisor while at the Host Institution. Coordinators should provide this information before an exchange begins.

13. General Data Protection Regulation

The parties undertake to comply with their respective obligations in respect of the protection of personal data, in accordance with the provisions of the GDPR and the applicable provisions of the Brazilian General Data Protection Law (Law No. 13,709/2018 – LGPD), and accordingly to sign the Standard Contractual Clauses of the European Commission appended hereto.

14. Termination of the exchange program

Any student's exchange can be terminated by the partner institution if, in the opinion of the program Coordinator, school Director or Dean, the student is not making acceptable progress, is not fulfilling the requirements of the exchange, or has contravened the institution's disciplinary code. Neither Party is responsible for any costs associated with the cancellation of the program such as return travel, which must be paid by the student. Notice of all alleged violations of the Host Institution's Student Code of Conduct or of any student's dismissal shall be sent to the Dean of Students, or equivalent office, at the student's Home Institution.

15. Designated Coordinators

The authorized Coordinators to endorse the exchanges are:

For ECE
Ana Barbaric
Head of Partnerships and International
Development
abarbaric@ece.fr

For UDESC
Matheus Rodrigues dos Santos
Head of Partnerships and International
Agreements
matheus.santos@udesc.br

The Coordinators may assign or delegate aspects of their program responsibilities to other people, such as faculty or staff. The coordinators are responsible for ensuring that these individuals successfully perform their jobs.

16. Nondiscrimination

The parties agree that no person shall on the grounds of race, color, national origin, gender, sexual orientation, or creed be excluded from participation under the terms of this Agreement.

17. Agency

The Institutions agree that, during the term of this Agreement, the Institutions are engaged with each other as independent contractors and not as a joint venture, partnership, trust, association, corporation, or formal business organization of any kind. Except as expressly provided herein, neither Institution shall have the right to bind or obligate the other Institution in any manner without the other Institution's prior written consent.

18. Modification

The parties may change or modify the terms of this Agreement only by written amendment signed by both parties.

19. Period & termination of the agreement

This Agreement becomes effective on the date of the last signature and will remain in force for a period of five (5) years or until terminated in writing by either Party. Upon expiration, the Agreement may be renewed for an additional period upon the mutual written consent of the Parties. In the event that the Agreement is terminated for any reason, any related activities already in progress shall continue until the end of the academic semester during which the termination takes effect.

ECE


François STEPHAN (27 août 2026 08:47:54 GMT+2)

François STEPHAN
Dean

Date

UDESC

Documento assinado digitalmente
 **JOSE FERNANDO FRAGALLI**
Data: 18/08/2026 15:00:10-0300
Verifique em <https://validar.iti.gov.br>

Jose Fernando FRAGALLI
Dean

Date