

COOPERATION AGREEMENT
BETWEEN
HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN (HTW)
AND
UNIVERSIDADE DO ESTADO DE SANTA CATARINA (UDESC)

With the objective of strengthening their mutual cooperation as well as striving for the promotion of reciprocal exchanges, **HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN (HTW)**, represented by its president Professor Annabella Rauscher-Scheibe, located at Treskowallee 8, 10318 Berlin, Germany and **UNIVERSIDADE DO ESTADO DE SANTA CATARINA (UDESC)**, represented by its rector Professor José Fernando Fragalli, having its address at Avenida Madre Benvenuta, 2007, Itacorubi, Florianópolis, Santa Catarina, Brazil, have concluded the following Agreement:

Article 1. FIELDS OF COOPERATION

Cooperation between the two universities will be undertaken from the perspective of promoting academic and cultural ties. That cooperation will include educational and research activities in all fields and disciplines offered at the two institutions.

Article 2. FORMS OF COOPERATION

1. Both universities agree that their cooperation will include, but not be limited to the following goals:
 - i. The promotion of exchange of faculty members and researchers from both institutions;
 - ii. Facilitation of the acceptance of faculty members and researchers from both institutions who are preparing for their doctoral thesis;
 - iii. Promotion of collaborative research and collaborative publication of research results by faculty members and researchers from both institutions;
 - iv. Promotion of the exchange of students from both institutions;
 - v. Promotion of the exchange of reference data, publications, and academic information and literature.
 - vi. Facilitation of the mutual exchange of administrative and secretarial personnel attached to the academic departments and colleges, research laboratories and centers, libraries, and various administrative bodies of each institution.
2. Except for those provisions set forth explicitly in this document, any conditions related to implementing the activities referred to in this Agreement will be negotiated by both institutions. The concerned parties agreed to this in a written document before commencing the activities.

Article 3. EXCHANGE OF FACULTY MEMBERS AND RESEARCHERS

1. Both universities will endeavor to facilitate visits by faculty members and researchers from the other. Visiting faculty members and researchers will also comply with the administrative procedures required and the host university's regulations.
2. Both universities may provide economic support for visiting faculty members or researchers from the other institution but are not required to do so.
3. Both universities will assist visiting faculty members and researchers from the other university in securing living accommodations but are not required to provide such accommodations.
4. Both universities will accord visiting faculty members and researchers from the other institution the use of research space, libraries, and other facilities and opportunities to audit lectures free of charge. To this extent, possible other common courtesies are generally granted to visiting scholars.

Article 4. STUDENT EXCHANGES

1. Both universities will exchange undergraduate and postgraduate students.
2. Each institution shall be responsible for selecting students participating in the exchange, subject to final approval by the host institution. The participating students from both institutions shall pay the enrolment fee to their home institution and then study at the other institution without further tuition fees charges.
3. Each institution shall help to arrange local accommodation for visiting students; provided. However, the cost of said local accommodation shall be the responsibility of the visiting students and will be borne by them. Each participating student or institution shall be solely responsible for travel arrangements and costs. The additional charges, such as passports, visas, telephone services, books, and any other kind of personal taxes, will also be the responsibility of each student.
4. Each University can help its students by providing specific scholarships, and each institution will require participating students to maintain their health insurance to provide coverage while participating in student exchange. All students must provide evidence of such insurance to the host institution.
5. The student will also comply with administrative procedures and the host university's regulations.

Article 5. AGREEMENT ADMINISTRATORS

Ultimate responsibility for this Agreement lies with the President of each institution, but administrative responsibility for its administration will be delegated to the following officers at each institution.

- i. For HTW Berlin: Head of International Office. E-Mail: claus.lange@htw-berlin.de
- ii. For UDESC: Dean of Interinstitutional and International Affairs. E-mail: scii.reitoria@udesc.br; matheus.santos@udesc.br.

Article 6. VALIDITY OF THE AGREEMENT

1. This Agreement will come into force on the date that the governing bodies of both universities give their formal approval and will remain in effect for 5 (five) years, after which it may be renewed.
2. Either party may terminate this Agreement by officially notifying the other party of its intent to do so in writing by registered post six (6) months in advance.
3. The provisions of this Agreement may be amended at any time by mutual consent in writing of both universities.

[Signature] 2025

SIGNED by for and on behalf of
**HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT
BERLIN (HTW)**

[Signature]

Prof. Dr. Annabella Rauscher-Scheibe
President

Hochschule für Technik und Wirtschaft Berlin
Die Präsidentin
Treskotallee 8 · 10318 Berlin
Postanschrift: HTW Berlin · 10313 Berlin
Tel.: 030/5019-2800

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SIGNED by for and on behalf of
**UNIVERSIDADE DO ESTADO DE SANTA CATARINA
(UDESC)**



Documento assinado digitalmente
JOSE FERNANDO FRAGALLI
Data: 26/09/2025 18:21:10-0300
Verifique em <https://validar.iti.gov.br>

Prof. José Fernando Fragalli
Rector