



**POLITECNICO  
DI MILANO**



**UDESC**  
UNIVERSIDADE  
DO ESTADO DE  
SANTA CATARINA

## **AGREEMENT FOR STUDENT EXCHANGE**

between the Politecnico di Milano, the School of Industrial and Information Engineering, with legal domicile at piazza Leonardo da Vinci 32, 20133 Milano (Italy) and represented in this deed by its Rector Prof. Donatella Sciuto and the Universidade do Estado de Santa Catarina - UDESC, with legal domicile at Av. Madre Benvenuta, 2007, Itacorubi, Florianópolis/SC, Brazil, represented by its Rector, Professor Dilmar Baretta.

### **1. PURPOSE**

The present agreement is aimed at the development of academic exchange and teaching co-operation.

### **2. FORESEEN ACTIVITIES**

The present agreement foresees students exchange activities. The duration of the exchanges will be planned by both institutions according to the defined curricula of students taking part in the exchange; the exchange period will last not less than 6 months and no more than one academic year.

### **3. PERSONS INVOLVED**

Every academic year a maximum of 2 students per institution will be involved in the exchange.

### **4. COSTS**

Expenses for travel and accommodation will be the responsibility of the student. The host institution will help students in their incoming procedures and in obtaining the same facilities foreseen for their students and/or scholarships.

Before students' departure, the home institution must guarantee that exchange students have purchased the required insurance.

No financial commitment has been entered into either by the home institution, nor by the host institution.

Exchange students will pay applicable tuition and fees only to their home institution. No fees will be paid to the host institution for the entire period of the exchange.

### **5. TUTORING**

Each institution will designate a professor responsible for the exchange program.

The designated professor will follow students who take part in the exchange until their departure. He/she will be in contact with them for the entire exchange period; he/she will verify, upon students' return, that the procedures for academic recognition of activities developed at the partner institution have a successful conclusion.

The designated professor will help students coming from participating institutions in setting them up in his/her institution. He/she will periodically supervise the progress in the study programme during the exchange period. He/she will verify that offices in charge of students' mobility at his/her institution will provide to fill out, in the right way, the necessary documents for the recognition by the home institution of the activities developed during the exchange period.

## 6. STUDY PROGRAMME AND ACADEMIC RECOGNITION

Curricula of students who take part in exchange activities will be agreed upon before students' departure and they will be approved by the competent academic bodies.

The full recognition of activities developed during the exchange period will be guaranteed; transfer of academic credits will be decided by both parties and will be determined by the competent academic bodies.

## 7. ECTS SCALES

Where possible, the two parties will produce the transcripts of records of the exchange students reporting also the marks according to the ECTS scales.

Where not possible, they will provide information on the distribution curve of marks.

Moreover, where an entrance selection is practiced, the success percentage will be given.

## 8. SAFETY, PREVENTION

Each institution shall maintain policies of insurance and safety for staff and students within the law of its own country.

## 9. DURATION

This agreement will come into force on the date of the signature of both parties and will have a term of five years. This agreement can be renewed by mutual written consent of the parties after verification of the activities developed during its duration.

## 10. AMENDMENTS

This agreement may be amended by the mutual consent of the parties hereto.

## 11. WITHDRAWAL

Any party may withdraw from this agreement at any time, and the agreement will terminate one hundred eighty days after the date of the written communication of the withdrawal to the partner institution. All activities in effect at the time of such notice shall be permitted to be completed in the same manner as if no such notice was given.

## 12. CONTROVERSY

The parties agree to solve in a friendly manner any controversy rising from the interpretation of the present agreement.

In the event that the disagreement cannot be resolved, the issue(s) will be submitted for arbitration; each party will appoint a member of the arbitration panel, and one member will be chosen by mutual consent.

## 13. LANGUAGE

This agreement has been signed digitally in English.

For the Politecnico di Milano  
The Rector  
Prof. Donatella Sciuto

DILMAR  
BARETTA:82416  
176900

For UDESC  
Rector  
Prof. Dilmar Baretta

Assinado de forma digital  
por DILMAR  
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Milano,

Florianópolis,